

**MSMA Executive Board Meeting
Meeting Minutes
Monday, January 6 2020
Anoka Technical College**

- I. **Call to Order: 9:30 am**

- II. **Roll Call : Dawn Verdon, Lisa Sailor, Cherie Miller, Kathy Paukert
Absent: Char Metzger**

Old Business:

- I. **NA**

New Business:

- I. **Discussed and made changes to the Minnesota Society of Medical Assistant Bylaws. Last update was 2016. Update scheduled for every 3 years. Explanation of updates is attached.**
- II. **Changes will be posted to the website for the members review and discussion/revisions will be done at the 2020 Spring Conference April 24-26, 2020.**

Adjourn: 4:30 pm

Next Meeting: April 24-26, 2020

Upcoming Events:

State Conferences -

- a. 2020 Spring Conference – Hosts: East Central/Central Lakes Chapters – Grand Casino – Mille Lacs, April 24-26, 2020
- b. 2020 Fall Symposium – Hosts: Executive Board to be held at Anoka Technical College
- c. 2021 Spring Conference – Hosts: South Central/West Central Chapters
- d. 2021 Fall Symposium – Hosts:
- e. 2022 Spring Conference – Hosts: Hennepin Ramsey

National Conferences –

- a. **AAMA 64th Annual Conference – Sept. 11-14, 2020 – Lake Buena Vista, Florida**
- b. **AAMA 65th 2021 in Houston**

Respectfully Submitted: Cherie Miller, MSMA Secretary