

**Minnesota Society of Medical Assistants
Conference Meeting Minutes
Monday, November 1, 2021
6:30 p.m.
ZOOM:
<https://minnstate.zoom.us/j/3091858880>
Meeting ID: 309 185 8880
Passcode: MSMA2021**

- I. **Call to Order 6:32 pm**
- II. **Roll Call – Executive Board Members, Committee and Other Members, Guests: Lisa Sailor CMA(AAMA), Melissa Mitchell CMA(AAMA), Denise Schmitz CMA(AAMA), Branwen Jorenby CMA(AAMA), Chena Tierney CMA(AAMA), Maria Carlson CMA(AAMA), Lisa Kuechle CMA(AAMA), Cherie Miller CMA(AAMA), Allison Mather CMA(AAMA), Dawn Verdon CMA(AAMA),**
- III. **Agenda Addendums, Announcements**
- IV. **State Officers:**
 - a. **President – Lisa Sailor CMA(AAMA)**
 - b. **Vice President/President Elect – Denise Schmitz CMA(AAMA)**
 - c. **Secretary – Cherie Miller CMA(AAMA)**
 - d. **Treasurer - Kathy Paukert CMA(AAMA)**
 - e. **Website/Social Media – Lisa Kuechle CMA(AAMA)**
 - f. **Bylaws – Dawn Verdon CMA(AAMA)**
 - g. **Membership – Melissa Mitchell CMA(AAMA)**
 - h. **Nominating – Cherie Miller CMA(AAMA)**
 - i. **Scholarship – Cristen Cox CMA(AAMA)**
 - j. **Historian/Parliamentarian – Laurie Kedrowski CMA(AAMA)**
 - k. **Budget/Finance – Kathy Paukert CMA(AAMA)**
 - l. **Legislation – Danielle Perron CMA(AAMA)**
- V. **Approval of May 2021 Minutes: Motion made by Melissa Mitchell CMA(AAMA), Dawn Verdon CMA(AAMA) 2nd. Motion passed**
- VI. **Secretary’s Report – Cherie Miller CMA(AAMA) 2021 National Conference report attached.**
- VII. **Treasurer’s Report – Kathy Paukert CMA(AAMA) Not available**
- VIII. **Committee Reports –**
 - Budget/Finance – Kathy Paukert CMA(AAMA) Not available**
 - Bylaws – Dawn Verdon CMA(AAMA): No activity**
 - Historian/Parliamentarian – Laurie Kedrowski CMA(AAMA): No activity**
 - Legislation – Danielle Perron CMA(AAMA) : No activity**
 - Membership – Melissa Mitchell CMA(AAMA): MAR Week membership drawing. November and December membership drawing to be done through Facebook page.**

Nominating – Cherie Miller CMA(AAMA): Upcoming Spring Conference Election of President Elect, Treasurer, Delegates officer positions are open. Nominations will begin to be collected Mid-January 2022.

Website/Social Media – Lisa Kuechle CMA(AAMA): Getting a postcard mailing to members and nonmembers to advertise the MSMA website and MSMA Facebook page to assist in increasing Membership.

Scholarship – Cristen Cox CMA(AAMA): No report available.

IX. Chapter Reports –

Central Lakes Chapter : No activity. Discussion has been done to give out an additional scholarship.

East Central : No activity

Great Lakes : No activity

Hennepin/Ramsey : No activity.

Southeast : No activity

South Suburban : No activity

West Central : No activity

X. 2021- AAMA National Delegate Update- report attached

XI. Old Business –

a. 2021 AAMA Nationals Delegate update-Lisa Sailor

b. 66th National Conference Committee Members update- Lisa Sailor: Executive Board was informed that there was concerns of safety with having the 66th National Conference in 2022. Executive Board decided to withdraw from the 66th National Conference and to apply to be the site of the 67th National Conference.

c. Removing State Chapters-Kathy Paukert/Lisa Sailor: Tabled until Spring Conference 2022. Q&A will be done 1 week (Date and time TBD) before Spring Conference 2022 and further discussed prior to state meeting before membership vote.

d. Marketing for MSMA /Medical Assistant Profession- Kathy Paukert: Tabled until Spring Conference 2022.

e. Spring 2022 conference update- Lisa Kuechle: Friday, April 29-May 1, 2022. Holiday Inn on Second/Division Street, St Cloud, MN. \$60.00 Members \$100.00 for Non-members. Currently planning Speakers for approval for CEU's. Preplanning meeting January 10, 2022 6:30 – 8:00 pm via Zoom.

XII. New Business –

a. New Committee? "Conference committee": Tabled until Spring 2022 Conference.

XIII. Upcoming Events –

a. 2022 Spring Symposium – Hosts: Hennepin Ramsey. MSMA 60th Anniversary-April 29 – May 1, 2022.

b. 2022 Fall Symposium – TBD during Executive Board Meeting April 29, 2022.

National Conferences –

a. AAMA 66th Annual Conference – Sept. 16-19th, 2022 – Myrtle Beach, South Carolina

Adjournment: 8:01 p.m.

2021 NATIONAL CONFERENCE HOUSTON, TX DELEGATE REPORT

The 65th AAMA Annual Conference was hosted in Houston Texas September 24-27, 2021. The elected delegates included Lisa Sailor CMA(AAMA), Denise Schmitz CMA(AAMA), Kathy Paukert CMA(AAMA), Sophia Simon CMA(AAMA), Elizabeth Sarter CMA(AAMA), Tammy Simmons CMA(AAMA) and Cherie Miller CMA(AAMA) as alternate. Due to COVID 19 requirements Denise Schmitz CMA(AAMA) and Cherie Miller CMA(AAMA) attended the conference holding 4 Proxy Votes.

Friday September 24 delegates attended a wide variety of sessions: The Drug Enforcement Administration (DEA), Update on the Latest Chemotherapy Drugs, Community Resources information for Patient Navigators and Advocates to name a few. Delegates ended the night with the Welcome and Awards Celebration.

Saturday September 25 delegates attended the House of Delegates. Reports from national committees were presented. Due to the number and complexity of the proposed amendments to AAMA Bylaws, for purposes of clarification proposals were grouped into the following three categories:

Category #1 - Consistency with Illinois Not-for-Profit Corporation Act and common association practice

Category #2 - Procedural and Housekeeping

Category #3 - Attention by the AAMA House of Delegates

Proposals were brought forward and discussed then brought to a vote.

Sunday September 26 delegates continued attending educational sessions: Value-Based Contracts: The Future of Reimbursement, Microlearning for Professional Development, Concussions, Walk This Way: Feet and Diabetes Go Hand in Hand, Breathing Exercises to Calm Anxious Minds, Sleep Disorders, Cochlear Implants, and CMA (AAMA) Knowledge Bowl. Delegates ended the night with the Presidents Banquet.

Monday September 27 was the last day of the conference. ½ day of education sessions were attended: Wound Assessment, Process Improvement. Delegates traveled home.

Respectfully Submitted:

Denise Schmitz CMA(AAMA)

Cherie Miller CMA(AAMA)